

POLICY, FINANCE AND DEVELOPMENT COMMITTEE

ACTION LIST

Arising from the Meeting held on Tuesday, 06 February 2018

Min. Ref.	Item of Business	*Details of Action <i>Action Due Date</i>	Responsible Officer(s)' Initials	Status / Update
56.	Internal Audit Progress Report 2017/18	The issue marked '14/15 Street Cleansing and Grounds Maintenance' in the Appendix (page 19) be resolved by, or an update be provided for and the responsible Officer attend, the next meeting of the Committee. <i>Due by Jul-18</i>	MHo BK	On Target to Complete (See Below)
		This will be actioned in conjunction with the presentation of the next quarterly report by the Internal Audit Function.		
58.	Medium Term Financial Strategy (MTFS) Update	A communication apolitically-framed be released to inform residents about the Council's current financial settlement and budget implications thereof. <i>Due by Jun-18</i>	SH JH	On Target to Complete (See Below)
		An updated financial position will be published in the next edition of Letterbox. Communications with the press around the 'factual' position regarding the Council's finances occurred post full Council on the 22nd February 2018.		
58.	Medium Term Financial Strategy (MTFS) Update	An update to be provided to all Members regarding the cleaning contract's capacity to be varied. <i>Due by Jul-18</i>	MHo DG	On Target to Complete
		This will be circulated once the draft Internal Audit report has been produced (see Action below).		
58.	Medium Term Financial Strategy (MTFS) Update	The Internal Auditor to carry out a review of the letting and monitoring of cleaning contract. <i>Due by Jul-18</i>	SH AP	Ongoing (See Below)
		Audit of the Cleaning Contract is ongoing and the findings will be reported as per the usual Internal Audit reporting process.		
58.	Medium Term Financial Strategy (MTFS) Update	The 98.5% Council Tax collection rate target be discussed at the next meeting of County Trea-	SH CR	Complete (See Below)

		<p>surers and be kept under review.</p> <p><i>Due by Apr-18</i></p>		
		<p>The Council Tax collection rate was discussed at the Leicestershire Treasurers Association. The County Council acknowledges the collection rates from all districts.</p>		
59.	<p>Committee Budget Revenue and Capital Review (Apr - Nov 2017)</p>	<p>The £350k budget allocation for the Compulsory Purchase Order at 41 Canal Street, South Wigston be revisited / reviewed.</p> <p><i>Due by Apr-18</i></p>	<p>SH MHo CR</p>	<p>Complete (See Below)</p>
		<p>The budget for this has been reviewed and has been amended to reflect the current position. This will be reported as part of the year-end outturn report and carry forward requests.</p>		
59.	<p>Committee Budget Revenue and Capital Review (Apr - Nov 2017)</p>	<p>The amplified speech system and hardware in the Council Chamber be retested and repaired or, if necessary, replaced.</p> <p><i>Due by Mar-18</i></p>	<p>SH DR</p>	<p>Complete</p>
60.	<p>Capital Programme 2018/19</p>	<p>A breakdown of the financials regarding the £250k allocation at 'Blaby Road Park Pavilion', and whether this included the £30k grand contribution made to the Elliott Hall Youth and Community Centre in South Wigston, be also provided to Councillor R E R Morris and brought to the Full Council meeting on 22 February.</p> <p><i>Due by Feb-18</i></p>	<p>SH CR</p>	<p>Complete (See Below)</p>
		<p>The full and final financial situation regarding Blaby Road Park Pavilion did not form part of the Council agenda on 22 February as it is reported as part of the Capital Outturn and Carry Forward Requests report. This was explained at Full Council.</p>		
60.	<p>Capital Programme 2018/19</p>	<p>All future reports to include a laypersons breakdown of indicative project funding and information identifying the source(s) of the funding.</p> <p><i>Due by Ongoing</i></p>	<p>SH CR</p>	<p>Complete and Ongoing</p>
62.	<p>Resident Forum Outturn Budget Position and Allocation Requests</p>	<p>All future reports to include further and meaningful information regarding the timescales involved and the progress made on approved</p>	<p>MHo CR</p>	<p>Complete and Ongoing</p>

		Resident Forums' projects. <i>Due by Ongoing</i>		
62.	Resident Forum Outturn Budget Position and Allocation Requests	Further guidance on the third- sector and community support funding procedure be disseminated to the Forums. <i>Due by Apr-18</i>	SH VQ	Complete

* | All actions listed are those which are informally raised by Members during the course of debate upon a given item of business which do not form part of - but may be additional, incidental or ancillary to - any motion(s) carried. These actions are for the attention of the responsible Officer(s).